



MORNING GLORY INN

Pittsburgh, Pennsylvania

ROOMS ● BREAKFASTS ● MEETINGS & EVENTS ● AREA LINKS ● INQUIRIES ● PHOTO GALLERY ● PRINT BROCHURE
BUSINESS TRAVELER ● WEDDINGS ● RESERVATION INFORMATION ● CHECK AVAILABILITY ● HOMEPAGE

Meeting Needs

This Questionnaire will ensure a return proposal customized to your specific meeting needs, requirements, amenities, and your plan of the day/evening's events. Your understanding of our unique capabilities and venue may also factor into your overall planning objectives.

Meeting Type:

Planning

Presentation

- Product
- Training

Technology:

SMART Board

- Power Point/Excel
- Notebook (Electronic ink)
- Wireless Internet
- Printer/USB Memory Drive

Video Conferencing

Special requirements:

Break-Out Meeting Space: _____

of rooms

Number of Participants: _____

(in board room - entire meeting) _____

- less than 90 minutes _____

Date of Event: ____ (MM) ____ (DD) ____ (YY)

Block of Day: start ____ : ____ (AM/PM) to end ____ : ____ (AM/PM)

Meals Needed:

- Breakfast: Full Continental
- Lunch: by Morning Glory (Soups/salad/sandwich)
 by 4 Star Chef (Old Europe/Dish/LePommier)

- Evening:
 - Restaurant _____
 - Catered Garden Mixer/Party _____

- Facility Use:
 - Overnight guests: _____ # of rooms needed _____ # total overnight guests
 - Handicap needs: _____
 - _____

Other questions you may have about Morning Glory's facilities or what we provide:

Your Contact Full Name: -----

Your Organization Name: _____

Address 1: _____

Address 2: _____

Contact Phone Number: (____) _____

Contact Fax Number: (____) _____

Contact Email Address: _____

Please Fax this application ASAP with all of the details completed to FAX: 412-431-6106

You will receive a confirmation and or quote within 24 hours.

Thank You,
Nancy